

BOARD OF DIRECTORS – ACTION SUMMARY

Wednesday, July 2, 2003 – 6:00 p.m.

**Administration Building
2101 Hurley Way, Sacramento, CA**

CALL TO ORDER

The meeting was called to order by Vice President Jones. Board Members present: Duveneck, Engellenner, Granados, Jones, Stewart, Trujillo, Valley, Vanderveen. Director Goold, absent. Staff: Fire Chief Martinez, General Counsel Price, Board Clerk Tilson.

PLEDGE OF ALLEGIANCE

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

None.

CONSENT AGENDA:

1. Board Meeting Action Summary—June 18, 2003

- **Board Action:**
Engellenner/Duveneck—Approve the Consent Agenda. Directors Duveneck, Engellenner, Granados, Stewart, Trujillo, Valley, Vanderveen, YES. Director Jones, abstaining. Director Goold, absent. Motion passed.

ACTION ITEM(S)

1. Resolution No. 45-03—Management Exchange Contract—California Office of Homeland Security—(Price)

- Resolution authorizing execution of the final Interjurisdictional Employee Exchange Agreement and making certain findings that Fire Chief Rick Martinez acting in the capacity of Chief Deputy Director of the California Office of Homeland Security is not incompatible with his current position.
- Term of Agreement—July 1, 2003 through June 30, 2004.
- **Board Action:**
Valley/Duveneck—Adopt the Resolution. Unanimous in favor by members present. Director Goold, absent.

2. Mather Airport Contract for Services—(Latta)

- Three-page staff report submitted outlining background history and description of services.
- Base yearly contract costs to be paid by the County under the Agreement Terms, anticipated effective date of September 1, 2003, for a five-year period:

Actual Cost for Staffing	-	\$ 1,019,096
3-Person ARFF/Structural-EMS Company Annual Salary Cost includes FLSA & All Backfill		
Administrative Fee (15%)	-	\$ 152,864
PPE Equipment Costs, Training, Facility Operation, Equipment Maintenance, Administrative, Dispatch And Communication Equipment		
Fire Inspector ½ Time Compensation	-	\$ 45,000
Total		\$ 1,216,960

Contract as outlined is cost neutral to the District.

- Staff recommends the Agreement for Mather Airport Fire Protection Services be approved and the Fire Chief be authorized to sign the agreement; further recommend the authorized staffing level be increased by 3 Captains, 3 Engineers, and 3 Firefighters to meet the requirements of the Agreement.
- Final step in the process is presentation by the Sacramento County Department of Airports to the County Board of Supervisors for approval.

Discussion

- Sacramento Metro Fire will provide the staffing at Mather instead of the County, to include backfill coverage; on-going ARFF training is being provided to a sufficient number of qualified District personnel.
- The County will provide two Aircraft Rescue vehicles for primary response but there are some requirements for Sacramento Metropolitan Fire to supply reserve apparatus already available because the County is unable to purchase enough equipment to currently facilitate their needs at both the International and Mather Airports.
- Dr. Frances Sherertz, Assistant Director of Sacramento County Airports, stated all asbestos issues have been resolved. The Mather Master Plan will ultimately call for a relocation of the ARFF station (#67) probably on the other side of the airport but that will not occur during the term of this contract.

- Director Vanderveen supported use of reserve equipment at Mather but recommended the purchase of future aircraft rescue vehicles for Mather be removed from the District Fleet Plan.

Fire Chief Martinez agreed that the long-term Fleet Plan be modified when updated since the contract does call for the apparatus to be provided by the County Airport system.

- **Board Action:**
Vanderveen/Stewart—Approve the staff recommendation. Unanimous vote in favor by members present. Director Goold, absent.

PRESENTATION ITEM(S) None.

PRESIDENT'S REPORT—(Jones)

- President Goold on vacation.
- Director Jones was absent from the last Board meeting on June 4 due to her attendance at a LAFCo meeting. This is an ongoing effort and ballots have been mailed out for the position of Alternate Special District Representative.
- Attended a helicopter training session a few weeks ago and was very impressed. Thanked Chief Poole and Captain Holbrook.
- Acknowledged in addition to herself, the attendance of Directors Stewart, Engellenner and Granados, Fire Chief Martinez and members of senior staff at the July 1, 2003 inaugural event for the City of Rancho Cordova.

FIRE CHIEF'S REPORT—(Martinez)

- Independence Day preparations for fire danger are in place.
- July 1, 2003—attended the swearing in ceremony for the City of Rancho Cordova.

July 8, 2003 at 8 a.m.—City of Rancho Cordova press conference to be held at 3121 Gold Canal.

- In response to Director Engellenner, Fire Marshal Dobson stated Supervising Investigator McKinnon is fine following an altercation while questioning a grass fire suspect. The suspect is being prosecuted for the assault but the District Attorney is wavering on the arson, which is still under investigation.

- July 8 - July 12, 2003—week long Fire Camp for the young people of our community. A notice will be sent out. Acknowledged the support of our employees who donate time; Local 522 and the Metro Firefighters Association who donate funds for meals and activities. Worthwhile community program for Board members interested in attending.

GENERAL COUNSEL'S REPORT—(Price)

- No Closed Session.
- A settlement was reached on a Workers' Compensation case: Gary Vicory v. Sacramento Metropolitan Fire District, WCAB SAC 0308212, for a full compromise and release in the sum of \$50,000, within the settlement authority provided to the District workers' compensation counsel by the Board in Closed Session.

COMMITTEE AND DELEGATE REPORTS:

Executive Committee—(Goold)

- Next meeting TBD

Communications Center Delegate—(Vanderveen)

- Fire Chief Martinez reported the resignation of Assistant Chief Jim Hartley as the Communications Center Manager on Friday, June 27, and his return to the District.

As a member agency, some concerns are compounded. A staff objective for this year was an evaluation of the Communications Center and its functionality. There will be a study and staff report back at the beginning of next year.

Commended Assistant Chief Hartley for a good job and welcomed him back.

- Assistant Chief Hartley expressed his appreciation to Fire Chief Martinez and Director Vanderveen for their support during the last year and to the Board of Directors.
- Director Vanderveen will continue to work on personnel issues at the Center. Operations Manager Penny Adams is now the Acting Comm Center Manager.

A Comm Center meeting is scheduled next Wednesday, July 9 at 11 a.m. at Hurley Way, relative to the Comm Center Manager position.

A report and recommendation will be provided at the next Board meeting.

- Brian Rice, President of Local 522, stated labor relations at the Comm Center are challenging and difficult. Comm Center labor representative, Debbie Harris, present tonight can attest to that.

Commended Chief Hartley for being very instrumental in resolving some issues with the Comm Center and prior administration.

Requested Board support of a labor representative at the table during the selection process of the Comm Center Manager.

- Director Vanderveen emphasized Metro Fire's continuing support of our Regional Communications Center.

California Fire & Rescue Training Authority—(Stewart)

- Next Meeting—TBD

Finance Committee—(Stewart)

- Next meeting—July 16, 2003 – 5:30 p.m.

Policy Committee—(Duveneck)

- Presentation received on today's meeting.
- Next meeting: August 6, 2003 – 5:15 p.m.

BOARD MEMBER QUESTIONS AND COMMENTS**Stewart:**

- Invited everyone to attend the 4th of July event at the Elk's Lodge this coming Friday and the parade.

Granados:

- Distributed an article to the Board entitled, Code of Ethics for Fire Chiefs. Emphasis is placed on the mission of our organizations to serve the public.
- 4th of July may be one of the busiest in several years—requested a statistical report from Fire Marshal Dobson in August or September on damages.

Trujillo:

- Thanked Fire Chief Martinez and staff for working with labor toward a speedy resolution of the surveillance camera issue.

Valley:

- Pointed out the effectiveness of the helicopter in rapidly extinguishing a large grass fire on Excelsior today. We are ready for July 4th. Commended the firefighters for an excellent job.

ADJOURNMENT:

The meeting was adjourned at 7:15 PM.

Grant B. Goold, President

James M. Stewart, Secretary

Charlotte Tilson, Clerk of the Board